



Frequently Asked Questions for Excavations

What qualifies as an excavation?

For the purposes of the permitting process, a Class B-Excavation permit is required for all non-franchised utility sub-surface disturbances or interferences of any kind and any surface improvement which exceeds 20,000 square feet within the Public Right-of-way. Please refer to Beverly Hills Municipal Code (BHMC) 8-2-3:A. A Class B-Excavation permit is also required for any activities which are not otherwise authorized by a Class A-Street Use Permit.

What activities are authorized by a Class A-Street Use Permit?

*Please refer to Beverly Hills Municipal Code (BHMC) 8-2-3:A at:
http://www.sterlingcodifiers.com/codebook/index.php?book_id=466*

How do I obtain a permit?

It is necessary to contact (310)285-1141 for an appointment at the City Hall Permit Center to submit your initial application (or request online via the Online Business Center (OBC) at: <http://apps.beverlyhills.org/obc> or at: <http://www.beverlyhills.org/business/constructionlanduse/>). Additional information such as your contractor's license number, insurance/bonding details, plans/drawings and plan check fees will be required. Upon receipt of the application, it will be reviewed by the Development Services Team and recommendations, conditions and/or restrictions will be input into the OBC and/or ePlan Review for inclusion on the permit by Permit Staff. If approved, the permit will be released to you upon receipt of the appropriate permit fees. You may then commence your planned activity in compliance with the permit conditions.

Who can perform work in the Public Right-of-way?

*Any contractor of good standing, licensed by the California State License Board with an A-General Engineering license or a specialty, trade specific license, such as, a C8, C10, C42 and others relating to the task performed who is adequately insured.
<http://www.beverlyhills.org/business/cityinsurancerequirements/>*

What are the general backfill requirements for trenching and/or excavations?

Trenching backfill is addressed in the City's [Standard Detail Drawing BH 114](#). As a general rule, two sack cement sand slurry is required for trench backfill in the travel way. Compacted native soil is acceptable for areas beyond the back of curb. Base material (if required) must be Crushed Aggregate Base (compacted to 95% of relative density).

What is the minimum amount of cover required by the City for utility work?

As a general rule, most conduit and/or pipe installations require a minimum of 24 inches of cover at the flow line within the travel way. Sewer house connections require a minimum of 48 inches of cover measured at the property line. Clearly, exceptions may exist and they are reviewed on a case by case basis.

May I repair a sewer house connection with my Class A-Street Use permit?

No, the Beverly Hills Municipal Code is specific in the purpose of each class of permit available. Of the four classes of permit available (A, B, C, and D), the Class A-Street Use permit is intended to authorize non-franchised utility surface related activities. If you intend to perform subsurface work, you are required to obtain a Class B-Excavation permit. Additional permits may also be required to support collateral activities.

Who may repair/install a sewer house lateral within the Public Right-of-way?

Any contractor of good standing, who is adequately insured and licensed by the California State License Board with a Class A-General Engineering license or a specialty, trade specific license, such as, C34, C36, or C42 may repair or replace a sewer house connection. Installation of a new point of connection to the main line sewer, however, is limited to a C42 license.

How much does a public right of way/street use permit cost?

For the current fiscal year fee schedule, please refer to the following link to download the current Taxes, Fees & Charges:

<http://www.beverlyhills.org/citygovernment/departments/administrativeservices/finance/taxesfeescharges/>